

MADHYA PRADESH RAJYA VAN VIKAS NIGAM LIMITED
UMARIA PROJECT DIVISION UMARIA

- (A) Tasks to be completed. Prior to commencement of the Act.
- (I) **The particulars of its organization, functions and duties:-**
Forest protection – Plantation as per target/exploitation work/ sales through auction.
- (II) **The powers and duties of its officers and employees :-**
Full power to Divisional Manager M.P.R.V.V.N. Ltd. (as per delegation of power) & Powers delegated under Forest Act 1927 by the State Govt.
- (III) **The procedure followed in the decision making process, including channels of supervision and accountability :-**

Divisional Manager (IFS)



- (IV) **The norms set by it for the discharge of its functions :-**
Managing Director M.P.R.V.V.N. Bhopal.
- (V) **The rules regulations, instructions, manual and records, held by it or under its control or used by its employees for discharging its functions :-**
The Rules regulation instruction manuals and records fixed by management M.P.R.V.V.N. Ltd. Bhopal.
- (VI) **A statement of the categories of documents that are held by it or under its control.**
Plantation/Nursery Journal/Cash book/Ledger/Work order register/Depot register/P.R.O. Cash book/A.P.O. etc.
- (VII) **The particulars of any arrangement that exists for consultation with or representation by the members of the public in relation to the formulation of its policy or implementation there of :-**
Not applicable for this Division.
- (VIII) **A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advise and as to whether meeting of those boards, councils, committees and other bodies are open to the public, or the minutes of such meeting are accessible for public :-**
Not applicable for this Division.
- (IX) **A directory of its officers and employees :-**
List enclosed.

- (X) The monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations :-
List enclosed.
- (XI) The Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made :-

Revenue Target for 2005-2006

Target	Achievement
474-20	219-60 Up to Aug. 2005

Expenses Target for 2005-06

	Target	Achievement
1- Plantation Exp.	109-17	16-69 Up to Aug. 2005
2- Exploration	125-02	23-10 Up to Aug. 2005
3- SECL Plantation	113-31	20-94 Up to Aug. 2005
4- Establishment/Maintt.	179-10	60-35 Up to Aug. 2005

- (XII) The manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes :-
Not applicable for this division.
- (XIII) Particulars of recipients of concessions, permits or authorizations granted by is :-
Not applicable for this division.
- (XIV) Details in respect of the information, available to or held by is reduced in an electronic form :-
All relating information available in division office.
- (XV) The particulars of facilities available to citizens for obtaining information including the working hours of a library of reading room, if maintained for public use :-
All relating information available in division office.
- (XVI) The names, designations and other particulars of the public information officers :-
For this purpose Managing Director MPRVVN Bhopal depute to Shri G.P. Shrivastava Divisional Manger Umara Project Division.
- (XVII) Such other information as may be prescribed :-
All rules and regulation will be decided by Govt./Management is applicable.

Divisional Manager
Umara Project Division
Umara